CONFIDENTIA	Document No.	081	
Executive Assistant to DCI			6 February 199
Director of Training	Class. CHANGED 10:		©
Weekly Summary Report	Auth: 20A REG. 77	/1763	<u> </u>

AD/IC, the Office of Training is preparing revised terms of reference on a survey of requirements for lexicographical materials. This paper will be ferwarded to the AD/IC fer coordination throughout the Offices of the DD/I and DD/P in order to establish priorities and requirements for the development of lexical materials which are now lacking.

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assistance from representatives of the Office of Training in developing plans for training personnel in his Office. The request will include basic intelligence training for professional personnel, training in covert support activities, and special tradecraft training envering the entire field of logistics from procurement through transportation. In planning courses and special instruction in these fields, the Office of Training will utilise, where possible, the facilities in the Department of Defense as well as those in universities and certain industries where security permits.

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h. Arrangements have been made for a meeting with Mr. M. M. Mandell, of the Civil Service Commission, for conferences concerning a research study of the adjustment and effectiveness of U. S. Government personnel in everseas assignments. The study is being carried out jointly by the Civil Service Commission, the Mutual Security Agency, the State Department, and the Air Force. We have been furnished with a preliminary report of this project, which is still in progress, and the purpose of the discussions with Mr. Mandell will be to learn more about their findings, to arrange for further monitoring of the study, and to gather information upon which to bese any recommendations concerning the Agency's utilisation of the results.

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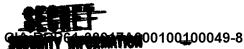
beneficial to the program. Approximate date of departure is

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11 February 1953.

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- 7. The files of certain RE returnees have been reviewed this week by OTR. This is being done with the end in view of selecting, for OTR reassignment, those returnees possessing certain qualifications and background that could be of use to OTR.
- 8. TSS reports that it is preparing to forward the audio component of the Hobils Audio-Visual Aids Device to OTR so that its performance can be checked against the OTR requirements before additional expense is put on the various attachments. Leather luggage carrier is to be completed by 12 February.
- 9. As of 6 February 1953, 216 CIA personnel are enrolled in TR(S) training courses, 432 in TR(O) courses, and 205 in external training, making a total of 856 in training programs under the jurisdiction of OTR as a whole.

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AD(Commo)

S/MATTHEN BAIRD Per MRF